

AVANT BALLET STUDIO

CHILD PROTECTION POLICY and

CODE OF CONDUCT

1. PURPOSE

Avant Ballet Studio is committed to the safety and wellbeing of children and their right to live free of abuse and neglect.

At Avant Ballet Studio we will uphold this goal in all its child-related activities. The primary consideration in planning any activity for children will be the overriding importance of ensuring that it contributes to their well-being and does not expose them to harm, including the risk of injury, sexual, physical or emotional abuse.

2. SCOPE

Avant Ballet Studio teachers, staff, students, volunteers, parents / guardians may work with children in situations where other organisation's and its staff have primary responsibility for the children involved.

All Avant Ballet Studio staff, teachers, volunteers and student supervisors must at all times observe protocols for child protection.

3. PROCEDURE

Where the Principal, teacher, staff member, volunteer, student teacher or relevant manager believes that a duty of care and the requirements of these procedures are not being met, the activity should be terminated or any children involved in the activity should be withdrawn from that activity.

All Avant Ballet Studio teachers and staff that are engaged in activities to which these procedures apply must have a current DCSI check or police check. Avant Ballet Studio senior teachers that are engaged in activities to which this policy and procedures apply will have completed Responding to Abuse and neglect training.

Avant Ballet Studio staff or teachers responsible for any activity involving children must ensure that they meet their obligations under the Children's Protection Act, SA 1993, and any other relevant legislation.

Avant ballet Studio staff, teachers, volunteers and student supervisors must at all times observe protocols for child protection, and in particular:

- a. must not transport children to and from places other than as detailed in a signed off consent form.
 - b. must avoid any situation, which may give rise to suspicion or complaint such as the unnecessary touching or showing favouritism of children.
 - c. Contact should only occur between the parent, teachers and staff members must represent the Avant Ballet Studio school in a respectful manner through social media platforms and including families associated with the school.
 - d. must not make or use audio, photographic or visual representations of children not directly related to the purpose of the activity or which may be deemed as inappropriate interest
- all proposed activities involving children must be approved by the Principal or a registered teacher prior to the activity.
 - approval is also necessary for any informal continuation of Avant Ballet Studio activity or any related activity which may be construed by the public as a Avant Ballet Studio activity and which falls within the scope of this policy.
 - in approving such an activity the Principal or registered teacher should have an understanding of this policy and it's procedures, and in particular to the level of training for staff or students in a supervisory role that is necessary for the activity to be conducted safely.
 - all activities covered by this policy and it's procedures should be clearly described to all participants as a Avant Ballet Studio activity.

- In order for a child to be involved in a Avant Ballet Studio activity that falls within the scope of this policy, before the event Avant Ballet Studio must provide the child's parent(s) or guardian with an information sheet describing the nature of the activity, the measures to be taken to ensure children's health, safety and well being, contact details for the staff or students responsible for the child in the course of the activity and information on whom to contact if they have any concerns.
- whilst parents of children involved in events may also participate, they must not be placed in a supervisory role in relation to other children unless they meet all the requirements for staff or student supervisors specified in this policy and its procedures, or are in turn under direct supervision.
- No child will be permitted to be involved in an Avant Ballet Studio activity unless the staff member or student in charge of the activity is in possession of an authority (note) signed by the child' s parent(s) or guardian(s) consenting to the child' s involvement in that activity.
- Notes of consent or other authorities must give details of the proposed activity and the activity must be conducted as described in the consent note.
- The ratio of adults to children in any Avant Ballet Studio activity must be adequate to ensure the proper supervision of children at all times and to be in accordance with State, Federal and Territory Licensing regulations, requirements and in keeping with Early Childhood Good Practice
- any activity that may involve children using a toilet or washing supervision must be provided in accordance with State, Federal and Territory Licensing regulations and requirements and in keeping with Early Childhood Good Practice
- In all Avant Ballet Studio activities involving children the staff member or student supervisor must be mindful of the safety of the children at all times, and must not conduct any activity for which they do not have the appropriate training.
- One or more Avant Ballet Studio supervisors must have appropriate first aid training including asthma and anaphylaxis or ready access to a First Aid Officer at all times
- An appropriate First Aid Kit should be readily accessible
- Avant Ballet studio staff involved in activities with children must comply with mandatory reporting legislation which requires that suspicions of child

abuse be reported directly to a person who holds a management position in the relevant organisation the duties of which include direct responsibility for, or direct supervision of, the provision of those services to children Child Abuse Report Line (13 14 78).

- Concerns about the behaviour or intent of any person involved in the activity must be reported to the management of the activity or a senior member of Avant Ballet Studio staff whose contact details are given in the information sheet.
- Young children (under 12 years) must be accompanied to class by an authorised parent or guardian and will remain with the child until class commences and collected by an authorised parent or guardian when class finishes.
- Notification must be given to Avant Ballet Studio staff if the collecting adult is other than the usual parent or guardian. e.g. Grandparent, other relative or family friend. Should there be special circumstances where there is a delay in collecting a child, the school must be notified and the child will stay with Avant Ballet Studio staff until alternative arrangements are made.
- Secondary School students may leave unattended provided prior parental permission has been communicated with Avant Ballet Studio staff.
- A relevant body to approve and accept a national police check includes: -

The Principal Robbyn Garrett-Doyle

6. EVALUATION

This Policy and its Procedures are subject to change depending on changes to State, Federal or Territory Legislation.